



**State of Delaware  
Executive Department  
Office of Management & Budget**

**Statewide Benefits Office  
Contact List/ Primary Responsibilities  
(As of April 2007)**

**Christine Pochomis  
Division Director**

**Lois Houston  
Executive Secretary**

**Debbie McCall  
Benefits Administrator**

**Mary Thuresson  
Administrative Specialist**

**Address:**  
**Duncan Center**  
**500 W. Loockerman Street, Suite 320**  
**Dover, DE 19904**  
**SLC: D620E**  
**Website: [www.ben.omb.delaware.gov](http://www.ben.omb.delaware.gov)**  
**Telephone: (302) 739-8331**  
**Faximile: (302) 739-8339**

**Receptionist**

Jane Wagner/Michelle Dowdy

**Benefits Administration**  
Brenda Lakeman

**Primary Responsibilities**  
Manager

Leslie Ramsey

Disability Insurance Program (DIP) Administration  
Minnesota Life GUL Program  
Total Compensation Statements

Durae Johann

Return To Work Coordinator -Disability Insurance  
Program (DIP)

Dianna Stotler

Training/Communications  
Statewide Supplemental Benefits Program  
Benefits Surveys, eBenefits  
Annual Benefits Open Enrollment

Ann Skeans

Health, Dental and Prescription Administration  
Employee Assistance Program (EAP)

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Dawn DeVries	Customer Service - Health, Dental and Prescription Spousal COB issues Medicare Part D Policy Non-State Requests
Larry Frank	Customer Service - Health, Dental and Prescription Flexible Spending Account Administration Pre-Tax Commuter Benefit Administration
Finale Uptegrow	Management Analyst for Health Program Contracts/RFPs FOIA HIPAA Privacy/Security
Theresa Strawder	Statewide Wellness Administrator <i>DelaWELL</i> Health Rewards II
Aaron Schrader	Health Promotions <i>DelaWELL</i> & Health Rewards II Customer Service

**Benefits Accounting Unit**

Dawn Guyer  
Gail Hudson  
Eileen Allison  
Mary (Fran) Nichols  
Colleen Kondelis

**Primary Responsibilities**

Administrative Accountant  
Non-Payroll Account Payments and COBRA  
Health Eligibility and Enrollments  
Dental and Blood Bank Eligibility and Enrollments  
Refund and Adjustment Issues for Health Care

**Contact for Non-Payroll Groups**      Gail Hudson



**Benefits and Insurance Administration - Benefits**  
500 W. Loockerman Street, Suite 320 • Dover, DE 19904